

# Mission Business Development Committee



Christy Humerickhouse  
City of Mission  
6200 Martway  
Mission, KS 66202  
(913) 722-8210, (913) 722-8206

---

## Parade Rules and Safety Guidelines SPIRIT OF MISSION DAYS 2008 Spirit of Mission Parade

Welcome to the 6<sup>th</sup> Annual Spirit of Mission Parade, we are pleased to have you join us for this year's event. Please read and be aware of the rules and safety guidelines for this event.

### REGISTRATION

1. All parade entrants' registration forms and hold harmless forms must be received by the City of Mission Parks and Recreation Department, no later than 5:00pm on Thursday, May 1, 2008.
  - a. Please complete and sign all forms. Incomplete registration forms and hold harmless forms **MUST** be returned. The City of Mission Parks and Recreation Department reserves the right to disqualify any entrant with incomplete information.
2. Please send all registrations or inquiries to:  
Mission Business Development Committee  
Attention: Christy Humerickhouse  
6200 Martway  
Mission, KS 66202  
Phone: (913) 722-8210 or Fax: (913) 722-8208  
chumerickhouse@missionks.org
3. All entrants are required to display their identification number. Identification numbers are required to assist the announcer and the judges at the reviewing stand. Identification numbers need to be posted on the right side of the float. Your entry number will be given to you at the staging area the day of the parade.

### ENTRANT RULES

4. Each entrant shall maintain their assigned position throughout the parade.
5. Each entrant shall keep a distance of thirty (30) feet from the proceeding entrant. Volunteers will be posted at intersections in orange City of Mission vests. The City of Mission staff may ask entrants to stop or slow down for slower moving entrants. The goal of the City of Mission is to offer a continuous parade with no gaps. Entrant's assistance is greatly appreciated and will create a more quality event.
6. Each entrant shall at no time exceed the speed limit of 5 mph.
7. To ensure the safety of entrants and the public, the following dimensions of motorized vehicles shall be enforced:
  - a. Height: 14 Feet
  - b. Width: 11 Feet
  - c. Length: Must be able to turn corners.

### INDIVIDUAL RULES

8. No individual shall discharge fireworks of any kind.
9. No individual shall be under the influence of alcohol or any illegal drugs.
10. All individuals standing on an entry must be a minimum of 16 years old. Anyone under the age of 16 must be seated at all times.
11. All individuals sitting must be completely on the float surface at all times.
12. No individual may stand or sit on surfaces higher than 8 feet without written approval from the City of Mission Parks and Recreation Department.

13. The following is the minimum adult to child ratio to be maintained for each entry:

<b>Ages</b>	<b>Ratio</b>
6 and younger	1 adult to 3 children
7-10	1 adult to 5 children
11-17	1 adult to 10 children

Adults are defined as persons 21 years of age and older. Adults in the driving compartment of an entrant will not be factored into the ratio.

This only refers to entrant vehicles. Ratios do not need to be met on marches or similar entrants.

#### **MATERIALS GIVEN TO PARTICIPANTS**

14. At no time shall an individual throw any prizes, candy, literature, etc.
15. Prizes, candy, balloons, material, etc. must be handed to the public. Individuals handing out prizes must be 16 years or older.
16. Individuals handing out prizes cannot be on the float surface at anytime. Individuals cannot replenish their prizes from the float.

#### **FLOAT REQUIREMENTS**

17. No smoking on floats will be allowed during the parade.
18. All floats are required to have an operable fire extinguisher.

#### **DRIVER/ VEHICLE QUALIFICATIONS**

19. All entrants must be driven by a licensed driver, 21 years of age or older and insured.
20. All vehicles must be street worthy, licensed and insured in accordance with the law.

#### **ANIMAL PARTICIPATION**

21. All animals must be on a leash and under control.
22. Individuals must clean up after their animals.
23. All equestrian entrants shall understand that while we will do our best to not allow animals to be unduly startled, there will be loud sounds (music, marching bands, sirens, participants, and spectators). Please plan accordingly.

#### **INCLEMENT WEATHER**

24. The City of Mission Parks and Recreation holds the right to cancel the parade in cases of "Extreme" Weather or the chance of "Extreme" Weather.

#### **CIRCUMSTANCES THAT REQUIRE APPROVAL FROM THE MBDC CHAIRPERSON**

25. All roller bladders, skateboarders, scooters and unusual motorized vehicles must be approved by the MBDC Chairperson or the City of Mission Parks and Recreation Department.
26. Any maneuvers by motorized vehicles must be approved by the MBDC Chairperson or the City of Mission Parks and Recreation Department.

#### **SITUATIONS THAT MAY WARRANT DISQUALIFICATION**

27. The City of Mission Parks and Recreation Department reserves the right to require entrants to improve the quality of their floats or motorized vehicles that may be deemed unsafe or illegal.
28. The City of Mission Parks and Recreation Department reserves the right to remove and disqualify any entrant deemed offensive or inappropriate to family viewing.

**Violation of the rules stated above may result in an entrant's removal from the parade. If you have any questions or concerns about the parade and participation, please call Christy Humerickhouse at (913) 722-8210.**