



Mission Convention & Visitors Bureau

2010 SPIRIT OF MISSION DAYS – Mayor’s Parade Entry Form Saturday, May 8, 2010 – 11:00 a.m. (Staging at 10 a.m.)

Entry Name			
(Main Contact) Last Name	First Name	Middle Initial	
Address	City	State	Zip
Home Phone	Work Phone	Mobile	
Email	Fax Number		
Are you registering as a group or individual?	<input type="checkbox"/> Individual	<input type="checkbox"/> Group	
Entry Type:	<input type="checkbox"/> Walking/ Rolling Group	<input type="checkbox"/> Decorated/ Classic Car	<input type="checkbox"/> Decorated Truck
	<input type="checkbox"/> Float	<input type="checkbox"/> Animal/ Equestrian	<input type="checkbox"/> Military/Band
	<input type="checkbox"/> Other (Please Describe)		

THE SPIRIT OF MISSION DAYS PARADE – SATURDAY, MAY 8, 2010 10:00 A.M. – STAGING AREA (See Enclosure for Map)

Give A Brief Description of Your Entry: _____

Spirit of Mission Days Parade Agreement: This agreement must be signed or your entry will not be registered and allowed to participate in the Spirit of Mission Parade. I indemnify and hold harmless the City of Mission and all other parade organizers from and against any and all claims, damages, losses and actions including attorney fees, resulting from or arising out of this parade except, however, such as may be caused by or arising out of negligence or unauthorized acts on the part of the City of Mission, its employees or representatives. By my signature below, I hereby certify that I have read all of the rules and safety guidelines of the parade and agree to follow them and that I have read the hold harmless clause and agree with the terms and conditions of the City of Mission.

Signature _____
Date _____
Entrant Number _____

**REGISTRATION FORMS MUST BE RECEIVED
BY 5:00PM, FRIDAY, APRIL 30, 2010.**

**MAIL FORMS TO:
City of Mission, Attn: Amy Richards
6200 Martway, Mission, KS 66202
(913) 722-8223 phone FAX: (913) 722-8208**

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6200 Martway
Mission, KS 66202
(913) 722-8223, Fax (913) 722-8208

Parade Rules and Safety Guidelines SPIRIT OF MISSION DAYS 2010 Spirit of Mission Mayor's Parade

Welcome to the 8th Annual Spirit of Mission Parade! Please read and be aware of the rules and safety guidelines for this event.

REGISTRATION

1. All parade entrants' registration forms and hold harmless forms must be received by the City of Mission, no later than **5:00pm on Friday, April 30, 2010.**
 - a. Please complete and sign all forms. The City of Mission reserves the right to disqualify any entrant with incomplete information.
2. Please send or e-mail all registrations or inquiries to:
Mission Convention & Visitors Bureau
Attention: Amy Richards
6200 Martway
Mission, KS 66202
Phone: (913) 722-8223 or Fax: (913) 722-8208
arichards@missionks.org
3. All entrants will receive an identification number at check-in the day of the parade. This number will determine your position in the parade line.
4. **NEW! Staging Area** – The staging area will be in the east parking lot at Mission Bowl, located on Martway just east of Nall Avenue.

ENTRANT RULES

5. Each entrant shall maintain their assigned position throughout the parade.
6. Each entrant shall keep a distance of thirty (30) feet from the proceeding entrant. Volunteers will be posted at intersections in orange City of Mission vests. The City of Mission staff may ask entrants to stop or slow down for slower moving entrants. The goal of the City of Mission is to offer a continuous parade with no gaps. Entrant's assistance is greatly appreciated and will create a more quality event.
7. Each entrant shall at no time exceed the speed limit of 5 mph.
8. To ensure the safety of entrants and the public, the following dimensions of motorized vehicles shall be enforced:
 - a. Height: 14 Feet
 - b. Width: 11 Feet
 - c. Length: Must be able to turn corners.

INDIVIDUAL RULES

9. No individual shall discharge fireworks of any kind.
10. No individual shall be under the influence of alcohol or any illegal drugs.
11. All individuals standing on an entry must be a minimum of 16 years old. Anyone under the age of 16 must be seated at all times.
12. All individuals sitting must be completely on the float surface at all times.

13. No individual may stand or sit on surfaces higher than 8 feet without written approval from the City of Mission. The following is the minimum adult to child ratio to be maintained for each entry:

Ages	Ratio
6 and younger	1 adult to 3 children
7-10	1 adult to 5 children
11-17	1 adult to 10 children

Adults are defined as persons 21 years of age and older. Adults in the driving compartment of an entrant will not be factored into the ratio.

This only refers to entrant vehicles. Ratios do not need to be met on marches or similar entrants.

MATERIALS GIVEN TO PARTICIPANTS

14. At no time shall an individual throw any prizes, candy, literature, etc.
15. Prizes, candy, balloons, material, etc. **must be handed to the public**. Individuals handing out prizes must be 16 years or older.
16. Individuals handing out prizes cannot be on the float surface at anytime. Individuals cannot replenish their prizes from the float.

FLOAT REQUIREMENTS

17. No smoking on floats will be allowed during the parade.
18. All floats are required to have an operable fire extinguisher.

DRIVER/ VEHICLE QUALIFICATIONS

19. All entrants must be driven by a licensed driver, 21 years of age or older and insured.
20. All vehicles must be street worthy, licensed and insured in accordance with the law.

ANIMAL PARTICIPATION

21. All animals must be on a leash and under control.
22. Individuals must clean up after their animals.
23. All equestrian entrants shall understand that while we will do our best to not allow animals to be unduly startled, there will be loud sounds (music, marching bands, sirens, participants, and spectators). Please plan accordingly.

INCLEMENT WEATHER

24. The City of Mission holds the right to cancel the parade in cases of "Extreme" Weather or the chance of "Extreme" Weather.

CIRCUMSTANCES THAT REQUIRE APPROVAL FROM THE PARADE COMMITTEE

25. All roller bladders, skateboarders, scooters and unusual motorized vehicles must be approved by the committee or the City of Mission.

SITUATIONS THAT MAY WARRANT DISQUALIFICATION

26. The City of Mission reserves the right to require entrants to improve the quality of their floats or motorized vehicles that may be deemed unsafe or illegal.
27. The City of Mission reserves the right to remove and disqualify any entrant deemed offensive or inappropriate to family viewing.

Violation of the rules stated above may result in an entrant's removal from the parade. If you have any questions or concerns about the parade and participation, please call Amy Richards at (913) 722-8223.